



FEDERAL PERKINS ASSIGNMENT ORDER FORM

Institution Name _____ Date _____

Name _____ Phone (____) _____

Program No _____

- Complete Federal Perkins Assignment Package* @ \$25 per package (minimum charge \$250)
Send us the Pre-Assignment Report, according to the following selection criteria:
Month ending _____ Days past due _____ Payoff amount \$ _____ or more (\$25 min.)
- Federal Perkins Assignment Forms only @ \$25 per form (minimum charge \$250); selection criteria:
Month ending _____ Days past due _____ Payoff amount \$ _____ or more (\$25 min.)
- History prints @ 50 cents per page (includes: HALL, MAIN and HOSB).
- Pre-assignment Report @ \$75; selection criteria:
Month ending _____ Days past due _____ Payoff amount \$ _____ or more (\$25 min.)
- Notify your borrowers 90 days prior to assignment @\$1.40 ea. (QL 00753)

(*) When you order the Federal Perkins Assignment Package:

- (1) If you decide not to assign loans after you have received the Pre-Assignment Report, we will bill you only \$75 to cover the cost of the report.
- (2) If no loans are selected based on your criteria when we run the Pre-Assignment Report, we will bill you only \$60 to recover our cost.

Please complete the following information to personalize your Assignment forms:

SECTION A – Institutional Information

Full institution name _____	Serial No. _____
Full street address _____	ZIP Code _____
City _____ State _____	Certification Date (MM/DD/YY) _____
Typed name of auth. official _____	Telephone No. (____) _____
Typed title of auth. official _____	Alternate contact _____
Signature of auth. official _____ N/A	

Signature

Return to: Campus Partners
Customer Service
P.O. Box 2902
Winston-Salem, NC 27102-2902
Fax: 336-607-2093

Campus Partners Use Only:

Date Received _____
Date Completed/Mailed _____
Report Member Name _____
Employee _____
Billing _____