



## System 3i / eXpressReports / myReports Access Authorization Request Form

INSTITUTION NAME: \_\_\_\_\_

SLSP: \_\_\_\_\_  
(This number can be found in the upper left corner of your reports.)

USER LAST NAME, FIRST NAME, MIDDLE INITIAL: \_\_\_\_\_

TITLE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

CITY, STATE, & ZIP \_\_\_\_\_

PHONE: \_\_\_\_\_

EMAIL ADDRESS: \_\_\_\_\_

Please check the product or products you wish to use. By completing this form and checking the **System 3i** or **eXpressReports** boxes, you will be issued a user ID and password that can be used to access either product. If you already have a password and ID for either product or for System III, just log on using these credentials without completing a request. To access **myReports**, you must currently have a user ID and password for System III, System 3i, or **eXpressReports**. If you do not already have a user ID and password, you may request access to myReports, System 3i, or **eXpressReports** concurrently.

**System 3i**

**eXpressReports**

**myReports**

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please return this form to:**

Campus Partners  
Attn: Debra Pitts  
P.O. Box 3176  
Winston-Salem, NC 27102  
Fax: 336-607-2025

**For Office Use Only: Security Access for System 3i, eXpressReports, and/or myReports.**

**Please check type of access granted.**

**System 3i**     **eXpressReports**     **myReports**

Processed by: \_\_\_\_\_ (Initial) Date processed: \_\_\_\_\_